



## People + Parks Intern Job Description

### About Anchorage Park Foundation

Anchorage Park Foundation builds *Healthy Parks & Healthy People* by mobilizing public support and financial resources for Anchorage parks, trails, and recreation opportunities. Anchorage Park Foundation addresses inequities in access to public land and encourages community stewardship of greenbelts, parks, and trails in Anchorage. Initiatives include, engaging underserved youth in positive outdoor experiences, building inclusive playgrounds for families of all abilities, connecting urban trails to nature, and bringing Dena'ina Indigenous culture to place name signage.

### Position Overview

The People + Parks Internship is an Anchorage-based summer position that focuses on connecting community with nature, strengthening our vast network of public parks and trails, and sharing the stories of APF's impact. This role is ideal for someone who enjoys working with people, supporting volunteers, communicating creatively, and spending time outdoors. The intern will collaborate closely with APF staff, engage with community partners, and represent APF at public events. The position offers a flexible work environment, opportunities for hands-on fieldwork, weekly outings on local trails and public lands, and outdoor recreation experiences such as hiking and biking with teens.

### Major Responsibilities

- Assist in community forestry efforts, including planning and attending volunteer events, planting trees in public parks, tracking and watering previously planted trees, and sourcing seedlings.
- Assist in the outreach and communications for our teen conservation corps program, including taking photos and gathering stories from teen participants to create social media posts
- Assist in the planning and delivery of our teen conservation corps program's mentorship week, including emailing and calling prospective mentors.
- Create a parks and trails project impact tool by gathering, organizing, and summarizing past project information to support future storytelling efforts
- Collect and develop compelling stories of APF's impact, including written and visual content to external audiences through social media and email campaigns.
- Represent APF while tabling at weekly Concerts in the Parks, connecting community members to recreation and volunteer opportunities in our parks.

### Preferred Qualifications

- Experience in communications, environmental education, parks and recreation, community outreach, or a related area.
- Comfort connecting with people through phone calls, email outreach, and in-person conversations.
- An ability to work independently, attend off-hours events, and be a team player.
- Experience with Office365 Suite, social media, and databases.



- Professionalism and a willingness to learn what isn't known.
- A culturally responsive attitude and commitment to equity.
- A love of the outdoors.
- Applicants 21+ with a clean driving record preferred (for use of APF's vehicle).

\*Housing is not provided, although we will do our best to connect you with housing resources.

Having your own transportation would be a plus. If you do not have access to a car, we are happy to provide you with a bike so you can utilize our trail network to get around town and to/from work.